

FY 2025 Action Plan - approved by BOT on 9-26-2023

Strategic Pillars and Goals

1. Community Hub: Present safe, welcoming, and accessible physical and virtual spaces.									
Goals	Department responsible	Target Completion date	Progress Notes						
1.1 Ensure the library is a friendly, welcoming space with attractive displays, easy-to-access collections of materials, and comfortable quiet and communal spaces	All departments	Ongoing							
a) Organize monthly displays in the teen room and Children's room	Youth Services								
b) Organize monthly displays for the lobby display case	Circulation								
c) Organize monthly displays in the Popular/New section	Circulation/Tech Services								
d) Organize monthly displays of community members' artwork in Community Commons	Circulation								
1.2 Study needs of special groups such as the blind or the Deaf and provide services to meet their needs	All departments	June 2025							
a) Plan ASL programs for children	Youth Services	June 2025							
b) Collaborate with Perkins Library for the Blind to get Braille books	Technical Services	June 2025							
c) Procure assistive technology	Adult Services and Technical Services	June 2025							
1.3 Ensure website is user-friendly and accessible	All departments	June 2025							
a) Evaluate website regularly to ensure accessibility	Digital Services Librarian and Technology Specialist								
1.4 Offer engaging programs on history, art, culture, health and science	Adult Services	June 2025							
1.5 Identify underserved populations in town and establish an outreach program to serve them	Outreach Librarian	June 2025							
1.6 Take the library to the community during Farmers' Market, SOS, and other community events	Outreach Librarian	June 2025							
1.7 Collaborate with community organizations and other town departments to spread and strengthen library services	All departments	June 2025							
1.8 Ensure that library software and hardware are regularly updated and continue to meet patron and staff needs	Digital Services Librarian and Technology Specialist	June 2025							
2. Literary Hub: Cultivate creativity, inspire a love of reading, and foster a commitment to lifelong learning.									
Goals	Department responsible	Target Completion date	Progress Notes						
2.1 Strengthen staff's readers' advisory skills	All departments	June 2025							
a) Ensure staff peruses professional journals; attends webinars offered by Novelist, WebJunction; reads literary blog posts; listens to literary podcasts	Managers								
2.2 Run book discussion groups	All departments	Ongoing							
2.4 Plan and implement summer and winter reading programs	Youth Services	June 2025							
2.5 Provide stimulating early learning experiences for young children	Youth Services	June 2025							
2.6 Invite authors to talk about their books	Adult Services	June 2025							
2.7 Plan a community read - for all ages	All departments	June 2025							
2.8 Strengthen staff collection development skills	Director	June 2025							
a) Invite MLS consultants to offer workshops at the library									
2.9 Offer writing workshops for the public	Adult Services	June 2025							
2.1 Offer programs and services catering to the needs and interests of emerging adults	Adult Services	Ongoing							
3. Information Hub: Offer easy access to plentiful resources and materials that support community members' diverse interests.									
Goals	Department responsible	Target Completion date	Progress Notes						
3.1 Develop inspiring, inclusive, and diverse book collections in different genres	All departments	June 2025							
3.2 Maintain a robust digital collection of books	Adult Services	June 2025							

