

## **Volunteer Position**

Volunteers needed to help with the Friends of the Library ongoing book sale. Selected volunteers will be trained by the Head of Circulation Services.

If you love the ambience of a library and being surrounded by books, then this volunteer opportunity is for you!

## **Job Description**

The volunteer will:

- Screen, sort, file, box, label, and store book and media donations in the library basement.
- Move books from the basement storage room to the Friends' Bookstore.
- Box and put aside books and other materials deemed to be recyclable.
- Sort materials by genre or category. Examples of genres may include: fiction, science fiction, mystery, non-fiction, history, medical, cooking, best-sellers, classics, poetry, sports.

## **Physical Specifications:**

- Frequent standing, stretching or bending will be required.
- Sorting and boxing books involves heavy lifting and pushing book trucks weighing up to 50 pounds.

## **Qualifications:**

- Detail-oriented and organized.
- Ability to work efficiently with minimal guidance and supervision after initial training.
- Able to volunteer for a minimum of 2 hours at a time, once or twice a week.

## **To Apply:**

If you would like to apply for this volunteer position, email us at [splvolunteers@cwmars.org](mailto:splvolunteers@cwmars.org). Please introduce yourself and give a brief explanation of why you are interested in this role.