

## Wi-Fi Hotspot Lending Policy

In order to support the Shrewsbury Public Library's mission of empowering people to find and use information and support our evolving community, the Shrewsbury Public Library circulates Wi-Fi hotspots.

- A patron must have an active CW MARS adult or teen library card in good standing in order to borrow a hotspot.
- Hotspots can be checked out from the Reference desk. The patron must sign acknowledging receipt of the Wi-Fi Hotspot Lending Policy.
- Each hotspot may be circulated for three weeks and is not eligible for renewal.
- Hotspots are limited to one use per household. All patrons in a household must wait 30 days after the previous hotspot was returned before anyone in the household is eligible to check out another.
- Hotspots may not be placed on hold.
- All Wi-Fi hotspots must be returned inside the library at the Reference or Circulation desk during normal library hours. They may not be returned in the book drop.
- Patrons who fail to return a hotspot on time will be charged a fine of \$5 per day that the hotspot is overdue and repeated offenses may result in revocation of hotspot borrowing privileges.
- Overdue hotspots may have their service suspended if not returned in a timely manner.
- Repeat offenses or failure to adhere to this policy may result in revocation of hotspot borrowing privileges.
- Patrons who lose or permanently damage a hotspot or any of the accompanying materials will incur a \$150 replacement fee. Severity of any damage incurred to a hotspot will be determined by library staff.
- Upon return, hotspot devices will be assessed in the Reference department before being returned to the shelf and made available for circulation.

The Shrewsbury Public Library is not responsible for any information a patron accesses while using a Wi-Fi hotspot or any actions they take while online. Using the hotspot to access any online content determined to be illegal or obscene according to federal, state, or municipal law will result in revocation of hotspot borrowing privileges and potentially criminal prosecution.

The library cannot guarantee the consistency or quality of the Wi-Fi hotspot service. Service is subject to carrier coverage and outages. The unit may not function in all areas or at all times.

SHREWSBURY PUBLIC LIBRARY  
POLICY MANUAL

**My signature below indicates that I have read and agree to the terms of this borrowing agreement:**

Patron Information:

Print name \_\_\_\_\_ Signature \_\_\_\_\_

Street Address \_\_\_\_\_

Apt/Unit # \_\_\_\_\_ City \_\_\_\_\_

Library card # \_\_\_\_\_

Hotspot Information:

Item # (e.g., "#1") \_\_\_\_\_ Item barcode \_\_\_\_\_

Initials of staff processing agreement \_\_\_\_\_ Date borrowed \_\_\_\_\_

Initials of staff processing return \_\_\_\_\_ Date returned \_\_\_\_\_